



Florida Oceanographic Coastal Center

Exhibit Guide Job Description

Job Title: Exhibit Guide

Department: Education

Department Supervisor: Director of Education and Exhibits

Support Staff & Scheduling: Education Staff

Description: Are you passionate about the environment? Do you enjoy working with children and adults? If you are a people person and aren't squeamish around sea creatures, then consider joining the team of volunteers helping to inspire environmental stewardship among the 60,000+ guests who visit Florida Oceanographic Coastal Center each year. Initial training will help you get started, additional training opportunities are available and independent study is encouraged. Shifts are 3 hours per week and volunteers must make a minimum commitment of 3 consecutive months. Exhibit guides must be at least 15 years old.

Responsibilities:

- Greet and welcome visitors
- Introduce visitors to the exhibits and encourage a hands-on experience
- Answer questions about the animals in our aquariums, touch tanks, displays, and the local environment
- Stay current with updates and changes to programs and policies
- Share responsibility for opening and/or closing procedures with other volunteers

Job Requirements:

- Must be at least 15 years old
- Friendly, outgoing disposition
- Interest and ability to work with people of all ages including young children
- Excellent customer service skills-Will have customer service training included
- Ability to communicate clearly
- Ability and desire to learn exhibit information and share your knowledge with others
- Help to maintain the cleanliness of the facility

Time Commitments:

- Minimum commitment - 3 consecutive months
- 1 shift per week
- Shifts are scheduled Wednesday-Sunday from 9:45-1pm or 12:45pm-4pm.

Training Consists of:

- Volunteer orientation
- Exhibit Guide training at touch tank with education staff without guests 4 sessions
- Shadow training with education staff with guests 4-8 sessions
- After training with staff for 2-3 months the education staff will perform an informal exhibit guide evaluation to assess your ability to work independently
- Ocean EcoCenter Exhibit Hall training will then begin. Further training will be provided as necessary along with continuing educational opportunities and independent study

Florida Oceanographic's Core Values:

- We believe in learning and understanding all we can about Florida's ocean and coastal ecosystems.
- We believe in teaching children and adults about Florida's environments in an exciting and interactive way.
- We believe in helping the visitors to enjoy and learn from their experiences at the Florida Oceanographic Coastal Center.
- We believe that our approach to work is built on respect for one another and teamwork, including all employees and volunteers, creating a good workplace and allowing work to be exciting and fun.
- We believe in providing the best possible care for all living plants and animals within our exhibits.
- We believe in being good stewards of all the material and financial resources made available to us.
- We believe that our activities and actions should encourage others to be better stewards of Florida's ocean and coastal ecosystems.

Mission Statement:

Florida Oceanographic's mission is to inspire environmental stewardship of Florida's coastal ecosystems through education, research and advocacy.