

Birthday Party Agreement

Date of Event _____ Rental Period: 10:00 am to 1:00 pm
 Parent's Name _____
 Birthday Child's Name _____ Age _____
 City/State _____ Zip _____
 Telephone _____ Email _____

Birthday Party Reservation and Inclusions:

- Full payment and signed agreement are due at the time of booking.
- Pavilion rental period is 3 hours (plus access 45 minutes prior to facility opening for set-up).
- At the time of booking, birthday family will receive a guest list to fill out. **The guest list will include space for 20 guests.**
 - The completed guest list must be returned via email at least 2 days prior to the party.
 - All party attendees, including the birthday family, must be included on the 20-person guest list for entry (the birthday child does not need to be included on the list).
 - If you would like more than 20 people to attend your party, additional spaces can be purchased prior to party for \$8.00 each (max. 20 extra guest spaces). You will receive an updated guest list form.
 - Admission valid the date of the party only.
 - Florida Oceanographic members can use membership for entry.
 - Any guests arriving day of party who are not on the guest list will pay regular admission prices.
- A member of the birthday family must be present at admissions to greet guests and assist with check in.

Facility Guidelines:

- **Parents are required to stay with the children at all times and be responsible for appropriate behavior.**
- Decorations are permitted, but be mindful of the elements as the birthday party area is located in an outdoor pavilion that offers protection from rain but not wind or wind-driven rain.
- **To ensure animal health and safety, the following are not allowed on property:**
 - Balloons
 - Confetti of any type
 - Bubbles
 - Glass bottles
 - Silly string
- **All food, candy, open beverages or party favors/toys must stay within the party pavilion at all times.**
- We are unable to accommodate grills, piñatas, live animals or any type of additional entertainment/set ups.
- Live animals, e.g., beta fish, are not permitted as party favors.
- Smoking, vaping and consumption of alcohol are strictly prohibited on Florida Oceanographic property.
- Birthday parties cannot be held on the 3rd floor of the Ocean EcoCenter.
- **At the end of the rental period, pavilion tables and floor must be cleaned up, decorations taken down, and trash placed in available receptacles.**
- **Guests must adhere to Florida Oceanographic Society's Guest Code of Conduct: <https://www.floridaocean.org/sites/default/files/images/Guest%20Code%20of%20Conduct.pdf>**

Weather/Refund Policy:

- Florida Oceanographic is an outdoor "rain or shine" facility, so please plan and prepare accordingly.
- With the exception of lightning-related closures, all daily programming will go on rain or shine.
- In the event of lightning in the vicinity, all outdoor areas (including the birthday party pavilion) will be temporarily closed, and guests will be asked to move into the indoor Ocean EcoCenter exhibit space.
- No refunds will be issued for inclement weather once a party is underway.

I have read the terms and agree to the rental guidelines:

Initials _____

Birthday Party Rate: \$280 Member / \$325 Non-Member

Additional pre-paid tickets _____ X \$8.00 ea. = \$ _____ Total Payment _____

Payment Method _____ Date Received _____ Staff Initials _____