



Position Title: Advocacy Coordinator

Position Type: Regular Full-Time

Position Description:

The Advocacy Coordinator will coordinate Florida Oceanographic Advocacy strategies and policy positions with the Executive Director, Advocacy Task Group, science and education staff and work with the Communications and PR Coordinator for messaging and communications of advocacy positions and campaigns via the web site, social media and news media formats. The Advocacy Coordinator will research political leadership, relevant agencies and decision makers for the formulation and implementation of Florida Oceanographic advocacy positions and work on partnerships with coalition organizations to move forward and expand our advocacy positions and strategies. Work direction and priorities are given by the Executive Director as direct supervisor.

Position Responsibilities:

- Work with the Executive Director to develop strategies and plans for formulating advocacy policy positions and programs advocating for the protection and restoration of Florida's ocean and coastal ecosystems.
- Work with the Executive Director and the Advocacy Task Group to advocate responsible ecological stewardship through all media and public forums.
- Coordinate advocacy efforts with other coalitions and organizations to implement our advocacy policy positions.
- Work with Florida Oceanographic science, education and other staff to formulate and implement our advocacy positions, campaigns and strategies.
- Coordinate with the Executive Director all communications to federal, state and local government officials and organizations on current ecological problems, policies and management of Florida's ocean and coastal ecosystems.
- Perform other tasks as assigned by the Executive Director

Knowledge, Skills and Qualifications:

- Experienced in handling a wide range of advocacy related tasks, able to work with staff, exceedingly well organized, flexible and able to meet challenges.
- Strong computer skills, written and verbal communication skills, including strong working knowledge of Microsoft Office including Word, Excel, Outlook and Quick Books accounting software system.
- Strong knowledge of ecological conditions and Florida's ocean and coastal ecosystems.
- Ability to work with volunteers, staff, members, public constituents and political and agency leadership.
- Bachelor's degree in Environmental Policy preferred with additional equivalent experience, specifically nonprofit advocacy experience.

Salary and Benefits:

- Pay Range: \$28 - \$32/hour
- Benefits after completion of 60 day introductory review period
- Paid vacation, sick leave, personal leave and holidays
- 401(k) retirement plan
- Major Medical Health Plan including Dental & Vision
- Short-Term and Long-Term Disability and Life Insurance

To **Apply:** [Application for Employment](#) is available at [Careers & Employment | Florida Oceanographic Society](#) Send completed application and resume to mperry@floridaocean.org or by mail to Executive Director&CEO, Florida Oceanographic Society, 890 NE Ocean Blvd., Stuart, FL 34996.