



**Job Title:** Education Intern (volunteer)

**Department:** Education

**Department Supervisor:** Director of Education and Exhibits

**Purpose:** To work with the Education and Exhibits staff to carry out daily educational programming for visitors at the FOS Coastal Center.

**Responsibilities:** Assist the Education and Exhibits Department with day to day exhibits and program activities. These will include the following:

- Lead daily public educational programs in front of audiences of up to 100+ guests
- Lead formal and informal educational programs around the Coastal Center
- Supervise guest-animal interactions at the ray and invertebrate touch tanks
- Assist with guided group visits for children and adults
- Assist with seining activities in local bodies of water
- Assist with marine science summer camp sessions under supervision of Camp Director
- Assist with educational outreach programs throughout the community
- Create, plan, promote, implement, update, and evaluate educational programming, signage, and exhibits
- Occasionally assist with educational nighttime sea turtle nesting walks
- Assist with all Education Department special events and activities
- Maintain a professional relationship with guests, staff, and volunteers

**Qualifications:**

- Bachelor's Degree in progress (or completed within the last 12 months) in biology, marine biology, ecology, conservation, environmental science, or science education
- Minimum of 4 months of science teaching experience in a formal (classroom) or informal (zoo, aquarium, nature center) setting preferred
- Exceptionally strong and dynamic public speaker
- Comfortable teaching adults and children of all ages
- Comfortable interacting with the public on a daily basis
- Excellent written and verbal communication skills
- Previous experience working with children
- Able to work outdoors in Florida's unpredictable weather, stand for up to 3 hours, and lift up to 50 pounds
- Strong customer service skills and a professional attitude
- Ability to work weekends and occasional evenings
- Self-motivated, able to work independently or as part of a team
- Charismatic, enthusiastic, energetic, upbeat, and pleasant personality
- Hard working, dedicated, prompt and timely

- Ability to carefully follow instructions, make decisions, and react effectively under pressure
- Strong desire for personal growth and increased knowledge
- Strong computer skills, including an advanced knowledge of Microsoft Office

**Training Consists of:**

- Orientation
- Direct hands-on training with Education and Exhibits Staff and Education volunteers
- Periodic performance evaluations

**Time Commitments:**

- Commitment of 2 months minimum
- Minimum 24 hours per week, including some weekend shifts

**Benefits:**

- There is no housing or monetary compensation with this position
- May be eligible to receive school credit – please check with your internship advisor

**Florida Oceanographic's Core Values:**

- We believe in learning and understanding all we can about Florida's ocean and coastal ecosystems.
- We believe in teaching children and adults about Florida's environments in an exciting and interactive way.
- We believe in helping the visitors to enjoy and learn from their experiences at the Florida Oceanographic Coastal Center.
- We believe that our approach to work is built on respect for one another and teamwork, including all employees and volunteers, creating a good workplace and allowing work to be exciting and fun.
- We believe in providing the best possible care for all living plants and animals within our exhibits.
- We believe in being good stewards of all the material and financial resources made available to us.
- We believe that our activities and actions should encourage others to be better stewards of Florida's ocean and coastal ecosystems.

**Mission Statement:**

Florida Oceanographic's mission is to inspire environmental stewardship of Florida's coastal ecosystems through education, research and advocacy.

**Intern Agreement:**

I commit to fulfilling the above responsibilities to the best of my abilities. I further acknowledge there may be changes to this position overtime and that it is my responsibility to stay current with changes as they pertain to my role at the Coastal Center. I also understand that policies and procedures are set in place are for the safety and well-being of the animals, visitors, volunteers, staff and the organization as a whole. Updates to policies and procedures are posted in the volunteer station. I acknowledge it is my responsibility to review changes to policies and

procedures at the beginning of each scheduled shift. I commit freely to working with Florida Oceanographic, to uphold its core values and strive to fulfill its mission.

Volunteer Name (printed): \_\_\_\_\_

Volunteer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For more information on the Education Intern position, please contact:

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Director of Education and Exhibits

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