

**Florida Oceanographic Society
Finance Committee Meeting
April 24, 2019**

Call to Order: Matt King called the Finance Committee Meeting to order at 2:00pm at the Coastal Center.

Committee members Present: Matt King, Allen Herskowitz, Paul Hederman

Board Member Present via Telephone: none

Not Present: Mark Cocorullo, Phil Wintercorn

Staff Attendance: Mark Perry, Jo Marie Bruno, Abigail Flood

Account Balance Review: The account balances for March 2019 show Operating funds of \$510,312.54, Capital Funds of \$3,045,499.39 and Endowment Funds totaling \$146,076.96. The Balance Sheet reflects Total Assets of \$6,173,812.23, Total Liabilities of \$135,255.71 and total Net Assets of \$6,038,556.52.

Financial Reports Review: The Statements of Revenue and Expenses for the month of March 2019 shows Total Revenue \$351,683.31 and Total Expenses of \$96,563.33 and a surplus of \$202,162.69.

A motion was made to approve minutes of the March 2019 meeting. It was voted on and unanimously approved.

Discussion:

Balance Sheet

- Cash increased due to Ocean's Alive and strong admissions
- Pledges are down month over month due to collections against outstandings
- Accounts Payable is mostly accruals related to Seagrass and Culvert projects also some repairs for A/C and fence and construction related costs for engineering.
- Operating funds increased due to operating surplus and Ocean Alive as well as increases in accrued liabilities.

Statement of Revenue

- Strong month for admissions included one-time Groupon payment which is a non-recurring item.
- Gift shop had a strong month and is ahead of budget YTD.
- General Contributions and membership contributions are down due to Capital Campaign
- Special Events- Ocean's Alive expenses are still to be billed out in April which may reduce the net results for the event but overall a very strong result.

Expenses

- Most expense items are on track or under budget
- The most significant item is the open Research Director position which has allowed expenses to remain below budget for the year.

- Month over month, Facilities is over budget
- Due to Golf Cart Repairs in December, fencing in February, and payroll costs that weren't fully anticipated in budgeting process.
- Programs under budget
 - Ocean's Alive bill still some expenses to be accounted for.
- Overall strong month with Ocean's Alive and Admissions
- Discussion on \$16K of unsold auction items – consignment vs. private auction

Handout from Matt King on the change of accounts linked to a sweep with Northern Trust:

- Sweep accounts will be no longer offered from Northern Trust as of May 31st
- Discussion of Management of our Building Capital, Reserve Capital & Endowment Balances
- Matt King will be recommending to the Board of Directors:
 - Leaving the existing building capital checking account in place and establishing a new Northern Funds Account which would allow the funds to earn yields based on the Gov't Money Market vehicle, however, it would also require manual transfers from the Northern Funds account back to our building capital checking account to cover items being presented for payment against that account. This will also remove balances over \$250,000 held at Northern Trust from being exposed to the risks posed by the Bank's balance sheet as would occur in a checking account or bank money market account.
 - We will also establish Northern Funds Accounts for the Operating Reserve Account and the Endowment Fund. The existing Operating and Reserve Fund checking accounts will be closed and balances moved to the new Northern Funds Account.
 - Allen Herskowitz made a motion was made to bring to Board of Directors attention. It was seconded Paul Hederman voted on unanimously approved.
- The \$2.5MM of Treasury Bills maturing during May will be renewed for an additional 4 week term.
- Our filing of our 990's has been extended to August

Adjourn: Matt King adjourned the meeting at 2:55pm

The next Finance Committee Meeting will be held on May 22nd at 2:00pm at the Coastal Center. Minutes respectfully submitted by Matt King, Treasurer and recorded by Jo Marie Bruno, Director of Business Administration and Operations.

Respectfully submitted,

Matt King, Treasurer
Board of Directors